

BOARD OF GOVERNOR MEETING MINUTES

Friday, November 3, 2023

10:30 AM

Regional Office of Education

300 Heart Boulevard

Loves Park, Illinois

Members Present:

Dr. Cassandra Schug, Belvidere
Ms. Bridget French, Rockford Representative
Mr. Michael Dugan, Hononegah
Dr. Terrell Yarbough, Harlem
Dr. John Schwuchow, Winnebago
Ms. Amber Swanson, Byron Representative

Ex-Officio Members Present:

Ms. Tabatha Dougherty, CEANCI
Mr. Scott Bloomquist, Regional Office of Education

Guests:

Ms. Beth Mead, CEANCI
Ms. Janet Zinke, CEANCI
Mr. Matt Fry, Belvidere School District
Ms. Jeanine Fadness, Siffron
Ms. Kelly Pickett, Siffron

At 10:34 AM Dr. Schwuchow opened the meeting.

ROLL CALL

APPROVAL OF AGENDA

Harlem made a motion to approve the agenda for the meeting. Byron seconded the motion.

VOICE VOTE - approved

COMMENTS FROM THE COMMUNITY

There were no comments from the community.

APPROVAL OF MEETING MINUTES

Belvidere made the motion to approve the minutes for the Board Meeting, August 18, 2023 and the Special Budget Hearing, August 18, 2023. Belvidere seconded the motion.

VOICE VOTE - approved

EXCELLENCE IN EDUCATION

Beth Mead gave a brief description of Manufacturing Day hosted by CEANCI on October 24, 2023. This year there were 4 parts to the event, guest speakers in the classroom, business site visits, focus panel, and business expo. Approximately 410 students from the region high schools and Rockford Lutheran, and the Workforce Connection participated. Jeanine Fadness and Kelly Pickett then discussed their participation; they hosted 2 tours, donated funds for lunch, and presented their business at a table in the expo as well. Siffron was impressed with the space for the expo, and felt all students at the tour and expo were very engaged, additionally, they are looking to start an internship program after the success of this event. Dr. Schwuchow mentioned that he attended the lunch and expo event as well and was excited to see so many students and was impressed by the organization of the event. He specifically congratulated Beth Mead on the planning of the day.

FINANCIAL REPORT

50% of funds from the Perkins Grant has been spent or encumbered and 40% of funds from the CTEI Grant have been spent or encumbered thus far. Ms. Dougherty expects all funds to be spent / encumbered by February of 2024.

APPROVAL OF PAYMENT OF BILLS

Harlem made a motion to approve payment of bills for August 5 – October 20, 2023. Belvidere seconded the motion.

ROLL CALL VOTE - approved

APPROVAL OF SECTION 125 PLAN FOR IMRF

Belvidere made a motion to approve the Section 125 Plan for IMRF employees. Hononegah seconded the motion.

ROLL CALL VOTE - approved

SYSTEM DIRECTORS REPORT

Ms. Dougherty advised the board that CEANCI is in the L3 category of ISBE Risk Assessment. The criteria that contributed to this risk assessment were discussed and CEANCI expects this level to improve next year. All deficiencies have been addressed and will be reviewed during the Grant Consultant visit on November 16, 2023.

There were 18 new CTE instructors who participated in the Straight from Industry workshop hosted by CEANCI September 26, 2023. This co-hort will continue with three virtual and three more in person meetings for new teachers. Some topics discussed were lesson planning, classroom management, and recruiting for pathways, these topics and others will be reviewed in detail during the future meetings.

CEANCI is developing a Program Quality Review tool for schools to organize the evidence of the nine criteria for a quality program. This will facilitate the LNA as we move along in the process; however, the LNA is not yet available from ISBE. As a reminder to the superintendents, please give permissions to your representative that will be completing this for your school so there are no delays in completion.

SYSTEM DIRECTOR GOALS

Ms. Dougherty gave an update on the yearly goals presented and approved at the last board meeting, she is on track to complete these by the end of the FY24.

Dr. Schwuchow will disperse the System Director evaluation forms in the coming months to start the process of approving the System Director contract for FY25.

APPROVAL OF CEP BILLING

Harlem made a motion to approve CEP billing at \$1,217 / student for non-cosmetology programs. Byron seconded the motion.

ROLL CALL VOTE - approved

NEW BUSINESS

No new business.

ADJOURNMENT

Byron made a motion to adjourn the meeting. Belvidere seconded the motion.

VOICE VOTE – approved

Meeting was adjourned at 11:20 AM

Respectfully submitted,

Tabatha Yakes-Dougherty
Recording Secretary

Dr. Cassandra Schug
Board of Governors Secretary