

BOARD OF GOVERNOR MEETING MINUTES

February 14, 2018

2:30 PM

Regional Office of Education
300 Heart Boulevard
Loves Park, Illinois

Members Present:

Dr. Daniel Woestman, Belvidere
Dr. Julie Morris, Harlem
Dr. Phillip Caposey, Meridian
Dr. Michael Greenlee, North Boone
Dr. Lynn Gibson, Hononegah
Dr. Ehren Jarrett, Rockford

Members Absent:

Dr. James Hammack, Byron
Dr. John Schwuchow, Winnebago

Ex-Officio Members Present:

Ms. Margie Hartfiel, CEANCI
Mr. Scott Bloomquist, Boone-Winnebago Regional Office of Education
Dr. Doug Jensen, Rock Valley College

Guests:

Janet Zinke, CEANCI
Bridget French, RPS #205

The meeting was called to order at 2:37 PM by Governing Board President, P.J. Caposey.

ROLL CALL

MOTION TO APPROVE THE AGENDA

Julie Morris made the motion to approve the agenda. The motion was seconded by Lynn Gibson.

ROLL CALL

COMMENTS FROM THE COMMUNITY

No community members were present for comment.

2:50 Mr. Scott Fischer, South Beloit arrived

SYSTEM DIRECTOR REPORT

Grant Rules and Regulations - Margie presented a Power Point showcasing the Grant Rules and Regulations (Power Point attached).

- Dr. Jensen asked if CEANCI included an “administrative fee” to tuition charged to participating schools, no CEANCI does not add anything to the tuition charged to each participating school, that money is simply “flowed through” CEANCI to the vendor school / entity.
- Dr. Jensen asked if CEANCI is allowed to pay for Career Cruising / UNITE! in advance as they have done, meaning paying for the next three years out of this year’s grant funds. Yes, this has been approved by the State of Illinois Grant Administrator, and is acceptable.
- Dr. Woestman asked if districts are charged a pro-rated amount for administrative costs. No, the administrative amount of the budget comes off the top prior to any funds being allocated to school districts. Also, districts are not charged administrative fees as other EFE’s in Illinois, the administrative fees are included in the grant. Margie read directly from the IGA as to where the administrative fees come from.
- Dr. Caposey suggested re-writing the job description of the Community Outreach position to avoid duplication of duties in some districts. Dr. Gibson asked who would then do the Community Outreach work, Dr. Jarrett suggested those districts needing a Community Outreach Coordinator should use the other agencies in the region. Margie advised the Community Outreach Coordinator does not simply gather business information, but also develops student centered, work based learning events for example, brings speakers into the classroom, oversees mentoring and career coaches, and organizes field trips to various business.
- Dr. Jarrett suggested developing 20 pathways that districts can choose to take advantage of, then work backwards to create those pathways and then re-build the Community Outreach position to facilitate the pathways, for example creating experiences in the lower grades that would lead into the pathways in high school.

President Caposey requested each board member’s opinion on what has been discussed to this point.

- Dr. Greenlee felt that the discussion sounds like working smarter, not harder, he also advised that the size of his school district will always be in the need of an organization such as CEANCI.
- Dr. Woestman believes career preparation will become more important to be done within each high school. He is also concerned with CEANCI only offering professional development classes to a limited amount of teachers vs. his in house position that can offer them to all staff.
- Dr. Morris advised Harlem is currently working on pathways and also advised the trouble her district has experienced trying to get other agencies and or districts to help her school district as they are not in Rockford. Other schools, not in Rockford are going to have the same problem when region agencies are not working toward a regional approach and focus only on Rockford.
- Dr. Gibson offered that perhaps “we” should join these other organizations in order to get all agencies on the same page before we re-focus/reorganize CEANCI.

- Mr. Fisher advised that because of the size and distance to all other schools, South Beloit has been unable to utilize CEANCI's offerings. They are closely involved with Hendricks Career Tech to connect with businesses, job shadows, and internships. They also work directly with RVC .

Margie read the CEANCI vision to review and rewrite if needed. After much discussion it was decided to give Margie several important phrases and allow her to develop a new Vision Statement for CEANCI.

Margie directed attention to goal planning information, there was much discussion. In summary: Margie will develop ONE goal that indicates the districts desire for CEANCI to be focused on pathways, one-ramp experiences, curriculum implementation, and grant requirements.

Dr. Caposey asked if this goal aligned with the data that had been collected. Margie reviewed the Focus Group data analysis to confirm the three areas of alignment were: pathways, career development, and stakeholder engagement.

Margie advised for the March board meeting she will develop verbiage and tactics of the goal for Board approval. Margie requested clear definitions of job descriptions, Dr. Jarrett stated those will be developed after the goal is created.

ADJOURNMENT

Meeting was adjourned at 4:48 PM

Respectfully submitted,



Margie Hartfiel
Recording Secretary



Dr. Lynn Gibson
Board of Governors Secretary